CIRS 2026

Guidelines for Preparation and Submission of Extended Abstracts

All abstracts should be submitted via https://forms.gle/JgpVLKbYtnJWZMqP9. Hard copy submissions will not be accepted.

Submissions will be accepted in the form of extended abstracts (See the extended abstract template). The extended abstract will not be published in any venue. Only the abstract will appear in the conference proceedings.

Abstracts are called under the following tracks
  ➢ Computing
  ➢ Engineering and Technology
  ➢ Health Sciences
  ➢ Humanities and Education
  ➢ Management and Social Sciences
  ➢ Marine Engineering
  ➢ Maritime Sciences
  ➢ Science

Composition of Extended Abstracts for CIRS 2026

Title of the Extended Abstract: The title should be concise and accurately reflect the study (Times New Roman; size 14; bold; single spacing; Center Alignment). First letter of the Salient words in the title must be capitalized.

Authors: The author (s) name (s) should be in the format of initial (s) followed by the last name (e.g., KCMS Perera). A superscript number should be placed after each name of the respective affiliation. Do not use prefixes such as Mr/Dr/Prof. The name of the presenting author should be underlined. The name of corresponding author should be indicated by the asterisk symbol (*) and the email should be provided.

Affiliations: Affiliations should include the Department/s and Institute/s of the author/s.

Body of the Extended abstract should consist of the following sections.

  ▪ Abstract
  ▪ Introduction
  ▪ Objective (s)
  ▪ Methodology
  ▪ Results & Discussion
  ▪ Conclusion
  ▪ References

Font: Times New Roman
Font Size: 11, 1.5 line spacing

Extended Abstract Preparation - Specific Guidelines

Extended abstracts should be limited to a maximum of **two** A4 pages, including the references.

A maximum of five keywords should be provided under the body of the abstract arranged in alphabetical order.

Standard abbreviations of SI units should be used.

If scientific names (binomial nomenclature) are included, they should be written in *Italics* (lower case).

Use the following levels of this font type to describe the different sections of your extended abstract.

1. Title: Times New Roman; size 14; bold; single spacing; Center Alignment
2. Author names and affiliations: Please refer to the guidelines provided above
3. Abstract: Refer the Extended Abstract template
4. Heading 1: size 11, Times New Roman, Bold, capital (uppercase) letter (centered or left)
5. Heading 2: size 11, Times New Roman, Bold, Title Case
6. Heading 3: size 11, Times New Roman, Bold and Italic, Title Case
7. Normal (body) text: 1.5 line spacing, size 11, Times New Roman, Justified.
8. All illustrations must be designed inside of the main text
9. Paper Size: A4
10. Margins: 1.5 inches (left) and 1 inch (top, right and bottom)
11. Line Spacing:1.5 line spacing
12. Number of Pages: Maximum two pages (A4 Size) including references
13. Figures:

Only one figure is allowed, and it should be captioned with size 11, Times New Roman font. The figure caption, centered, goes below the figure, with 1 line space above and below the figure. Figures should be contained within the body of the text. Lettering in the figures should be Times New Roman, size 11. Color and black/white photographs are allowed. Figures are centered.

All figures should be clear and high-resolution. Acceptable formats include JPG, PNG, TIFF, or EPS. Please avoid low-quality images or screenshots.

14. Tables:

Only one table is allowed and the table should be captioned with size 11 font, Times New Roman. The table caption goes above the table, with single line space above and below the caption. Only the first letter is in upper case.

Please note that table content is included in the word count.

Letters within the tables should be Times New Roman, size 11 and 1.15-line spacing.

Place each table close to its first mention in the text, number it consecutively using Arabic numerals, avoid vertical lines, and ensure all tables are cited in the body of your manuscript.

15. References: All sources cited in the text must appear in a reference list at the end of your extended abstract, formatted according to the Harvard referencing style. Authors may include up to eight references.
16. Text: Justified
17. Page numbering: Size 11, Bottom-Centered

<u>Declaration & Copyright agreement by authors</u>

A signed copy of the declaration form & the copyright form must be uploaded by the corresponding author with each abstract submitted.

<u>Extended Abstract Submission</u>

The abstract should be in **two formats**, and the declaration form should be submitted online through the web portal https://forms.gle/JgpVLKbYtnJWZMqP9. The two abstract formats are as follows.

a. A Word (.docx) file of the abstract **including** name (s) of the author(s) and institutional affiliations.
b. A Word (.docx) file with only the title and text **excluding** names(s) of author(s) and Institutional affiliations

THE EXTENDED ABSTRACT SUBMISSION DEADLINE – 15TH MAY 2026 23:59 SRI LANKAN TIME

ABSTRACT SUBMISSION PORTAL: https://forms.gle/JgpVLKbYtnJWZMqP9

Chair
Scientific Committee
CIRS 2026

For further details contact: 077-4238616

Email: cirs@cinec.edu